



**THEATRE SHOW EVENT HIRE
VENUE TECH SPEC**

THECOURTYARD.ORG.UK

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**THE COURTYARD THEATRE
BOWLING GREEN WALK
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THE COURTYARD THEATRE

We are a unique type of venue, Proudly independent and in the heart of the cultural capital of Shoreditch, London. We have been homed in the historic Passmore Library Building since 2008, and were founded in Kings Cross in 1989

LOCATION

Underground: 5 minutes walk from Old street and Liverpool Street underground stations

Overground: 7 minutes walk from Shoreditch High Street and Hoxton Overground stations.

4 SPACES

The Courtyard Theatre offers 4 rooms across 2 floors and 7000m2 of space.

LIVE MUSIC VENUE

The Studio is a spacious 216 capacity music and theatre studio with soundproofing, raised stage and modular flexibility. The studio is perfect for rocking out to bands in an intimate and energetic space, next door to our atmospheric bar with a refined drinks list.

THEATRE

Upstairs is the crowning theatre space, a large main house theatre with seating for 150 in our modular raked seating system. Perfect for inspiring theatre shows, solo musicians/songwriters, captivating panel talks, screenings and much more.

DANCE

Just next door is our esteemed White room, a bright and open space perfect for exhibitions, corporate events, rehearsal space, photo shoots and network events with rubber flooring and dance studio mirrors.

FILMING

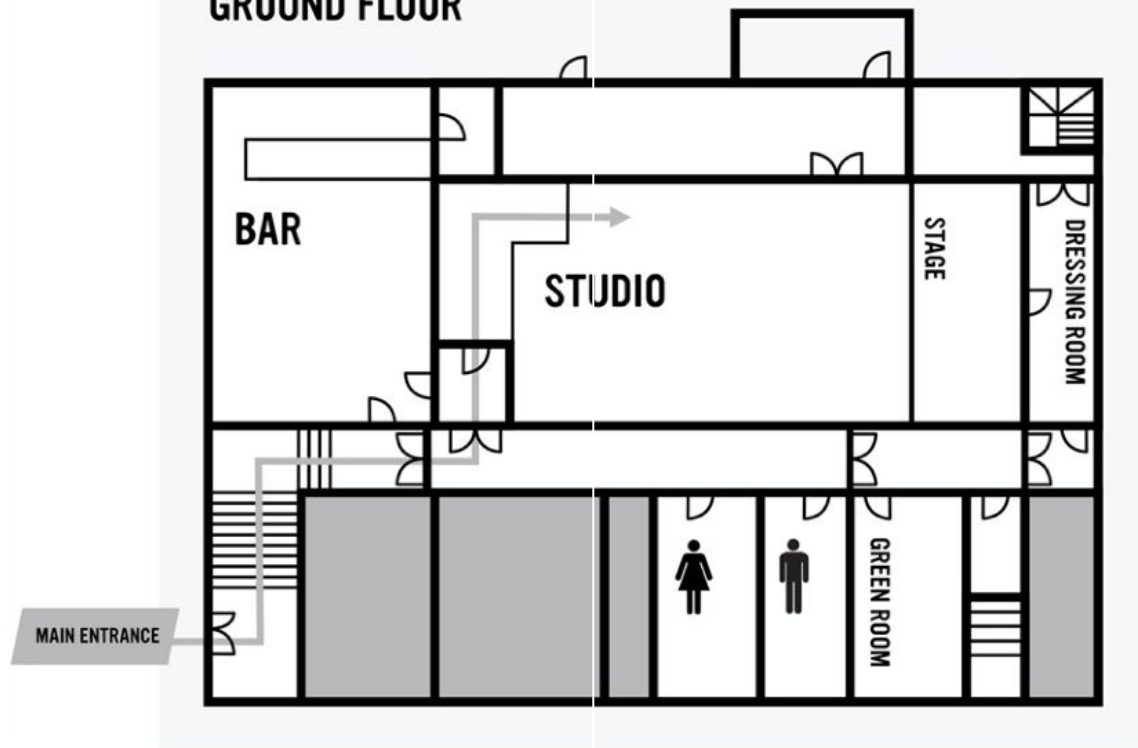
The Courtyard Studios is our own Audio and video production service. We can record in 4k across multiple cinema quality cameras. We can film shows, interviews, trailers and any creative content to promote your show.

HIRE

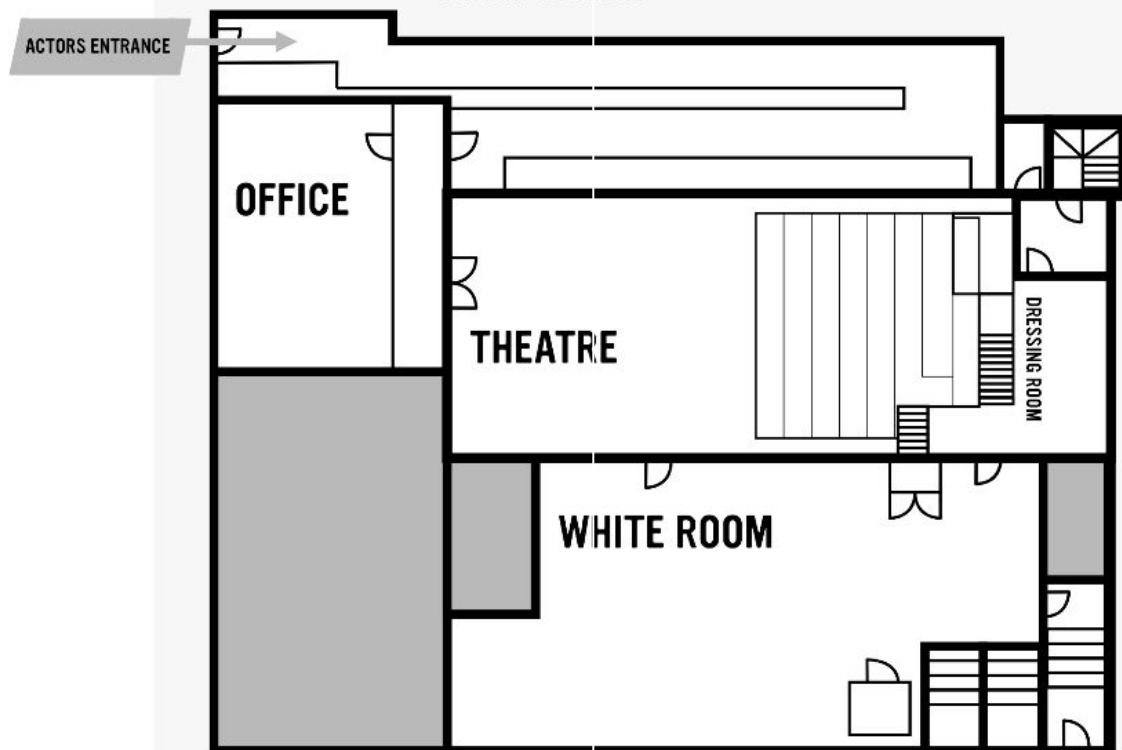
All spaces are available for public and private events, rehearsal and ad-hoc / dry hire



GROUND FLOOR



FIRST FLOOR





MAIN HOUSE THEATRE

MAXIMUM CAPACITY
UP TO 150 SEATED

ROOM SIZE 8M X 20M
STAGE SIZE 7M X 5.5M
CEILING HEIGHT 4.20M
GRID TO FLOOR 3.80M



STUDIO THEATRE

MAXIMUM CAPACITY
UP TO 70 SEATED

ROOM SIZE 17M X 6.45M
STAGE SIZE 6.45M X 4.7M
CEILING HEIGHT 2.84M



WHITE ROOM

MAXIMUM CAPACITY
UP TO 70 SEATED

ROOM SIZE 17M X 6.45M
STAGE SIZE 6.45M X 4.7M
CEILING HEIGHT 4.20M



THEATRE HIRE:

Theatre show hire includes:

- Front of House Staff (not including a door/box office person)
- In-House Sound System
- Full Stage Lighting and Lighting Board with DMX Input (see technical specifications page)
- Dressing Room with microwave, kettle, costume rail and mirror with lights
- 4 hour Get-In
- Marketing and Ticket Promotion
- Use of the Iambic Bar

WEEK RUN

TUESDAY - SUNDAY

THEATRE AVAILABLE FROM

5:30PM

BOX OFFICE OPEN

6:15PM

CURTAINS UP

7:00PM

LAST ORDERS AT THE BAR

12:00AM

BUILDING CLOSE

12:30AM

Additional Charges

- A Technician is supplied for 1 hour of your get in, this is recharged at £17.50ph plus vat. They can train up your Stage Manager/ tech on systems in the Venue.
- It is possible to arrange a show operator with the venue, this is recharged at £20ph plus vat.
- It is possible to arrange a qualified sound engineer with the venue, this is recharged at £25ph plus vat.
- Admin fee of £1 plus vat per ticket sold
- Security: up to £150 per guard
- Additional equipment hire is available, please notify us within a minimum of 7 days in advance of the event and this will be quoted on a case-by-case basis

All prices are exclusive of VAT.

Ticketing

We require a minimum of 75% allocation to be made through our ticketing partner SEE tickets and a ticketing fee of 10% is charged by SEE tickets on top of all ticket transactions.



SOUND

Both theatres have an in-house sound system designed by our expert sound engineer and perfect for a variety of events. The 10-channel mixer is capable of handling multiple analogue and digital inputs. For bigger productions, we can provide a 32 Channels digital desk, model Midas M32.

Front of House (FOH)

- Allen & Heath Zed 16FX
- 10 XLR inputs stage box
- Midas M32 for bigger production

PA

- 4 x Martin Audio Blackline X10 Passive PA Speakers
- 1 x Martin Audio VIA 2004 speaker amp
- XLR and Speaker Cables

LIGHTING

A comprehensive lighting rig is provided, controlled by our rackmount touchscreen computer and ETC Gadget 2 which can accommodate most touring lighting setup.

If required, our in-house technician can be available on show day to set up a basic wash for your show.

Colours and light positions can be adjusted to meet your specifications; however, our rig does not include any movers or pre-show programming.

If you wish to have a more dynamic lighting design it will be necessary to arrange your own lighting technician and/or additional equipment.

Lighting engineers and designers can be arranged on request at least 14 days before the booking for an additional charge.

- 8 x Virtuoso 2000 Fresnel RGBAL
- 2 x Virtuoso 1000 Profile WW ZOOM 15-30
- 2 x Virtuoso 1000 Profile WW ZOOM 25-50
- 6 x CYC100 RGBW 100W COB Cyclorama Wash MKII
- 8 x Pixel Storm 12 HEX Batten
- 1 x Rackmount PC Touchscreen
- 1 x ETC Gadget II

POWER SUPPLY

- 6 x 13A on Front of House Desk
- 4 x 13A on Stage

Lighting Dimmers are on a separate circuit. Everything in the room is on 1 phase, which is 80A power.



FILMING / RECORDING: THE COURTYARD STUDIOS

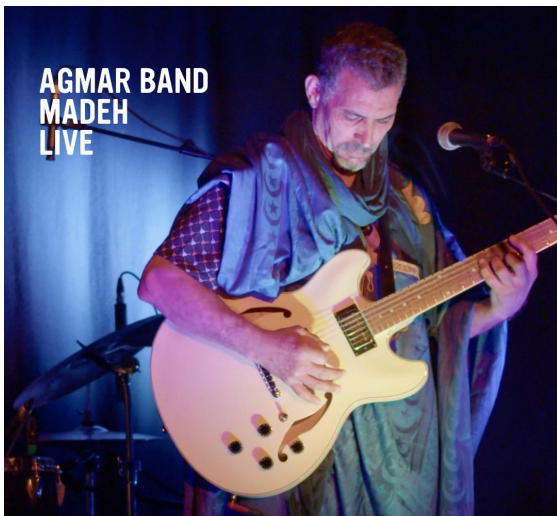
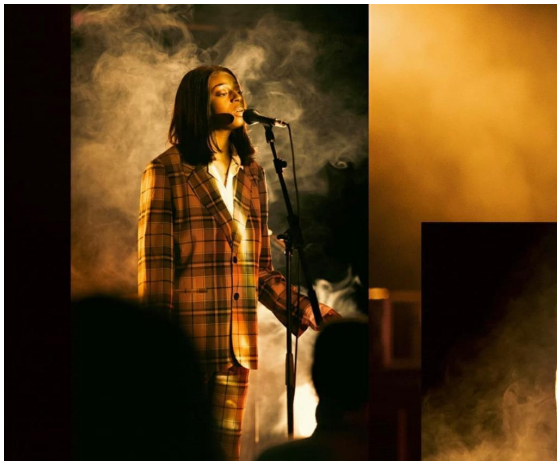
Capture every angle and record every note. Recording live from The Courtyard Theatre or anywhere in the world.

Our full audio and video production service can capture the energy and intimacy your performance, live event, interviews and creative content. We have the perfect package for any budget.

High quality 32 channel multi-track audio recording through our sound desk.

4k cinema cameras directed by our in-house videographers.

Full editing to deliver finalised product.



- 4 x Blackmagic Design 4k pocket cinema cameras
- 2 x action cameras
- 2 x DJI ronin stabilisers
- 2 x action cameras
- Lens for all shots
- Full suite of lighting



THE BAR

Is the perfect accompaniment to any intimate show. Located Adjacent to the soundproofed Studio, it provides a space to connect with friends, grab a drink from our refined drinks list, or have a dance between and after sets.

Our bar is always open after a show so cast and creatives can relax, and meet with friends, family and audience.

100 Standing capacity.

Multi-input sound system for custom playlists to create personalised experiences.

Fully air conditioned.

Coca-Cola brand soft drink dispensers.

ASAHI brand draught beers and ciders.

A refined list of local and international specialist spirits.





VENUE INFO

TICKETING

We provide contactless and seamless ticketing through our ticketing partner See Tickets. A 100% allocation of tickets will be provided through our ticket partner, and a ticketing fee of 7% is charged on all ticket transactions.

PARKING

Street parking is restricted from 8:30-6:30pm with paid bays in operation. Free street parking is available on neighbouring streets, Chart and Haberdasher, after 6:30pm. The nearest car park is located at St John's Church on Pitfield Street and parking is available to book through Ringo. Please note that the car park closes at 8:59pm.

LOAD-IN TIMES

The load-in time are either 1:15pm or 5:30pm, but alternative times can be arranged on a show-by-show basis at least 48 hours in advance.

DOOR AND STAGE TIMES

The door opening time for theatre shows is 6:00pm and audience members can get a drink and meet friends in the Iambic Bar or White Room foyer before they take their seats. Audiences are guided to their seats from 6:50pm for a start time of 7:00pm.

DRESSING ROOMS

There is one main dressing room serving the Main House theatre with multiple stage doors leading directly onto the stage and raked seating. There is one main dressing room serving the Studio Theatre with one stage door leading directly onto the stage and one side stage. Both dressing rooms are equipped with a microwave, kettle, mirrors with lights and storage. Additional amenities are available upon request.

CAPACITY

The Main House can seat up to 150 and the Studio Theatre can seat up to 70 (both dependent on the type of stage). The seating is modular so can be altered to best fit the show from thrust, end on and in the round arrangements.

EVENT LISTING

All shows will be marketed on our website, social media channels, Hackney Today website Theatres Online, Broadway baby, The List, OffWestend and newsletters to subscribers as well as promoted on DICE.

MORE INFO

More information and the details on the The Courtyard Theatre can be found on our website

www.thecourtyard.org.uk

Stay up to date on all upcoming shows and events by following us on social media:

www.instagram.com/thecourtyardtheatre
www.instagram.com/thecourtyardstudios

For any questions on this or additional information required contact us at info@thecourtyard.org.uk